

## Internal Quality Assurance Cell

Minutes of Meeting of Internal Quality Assurance Committee held at GIT on 02.11.2017.

Present: Dr. P. S. Joshi - IQAC chairman & Principal  
Prof. M. A. Khandke - IQAC Coordinator  
Prof. O. A. Jarali - HOD Mechanical Engineering  
Dr. Prateep Roy - HOD Computer Engineering  
Prof. S. S. Tathare - HOD EXTC Engineering  
Prof. G. D. Parulekar - HOD Civil Engineering  
Prof. B. S. Potdar - HOD ASH  
Prof. S. D. Latkar - Sr. Faculty  
Prof. S. R. Khedekar - Sr. Faculty  
Dr. B. A. Danawade - Sr. Faculty  
Prof. M. S. Gadre - Sr. Faculty  
Prof. M. S. Satpute - Sr. Faculty  
Mr. Rohit Shetty - Student Representative  
Ms. Isha Sharma - Student Representative

Leave of absence was granted to Dr. M. G. Gokhale, Dr. S. H. Gharat, Mr. Sadanand Kulkarni, Dr. Prashant Patwardhan, Mr. P. B. Pathare, Mr. Jyotiba Pawar

- 1) The Minutes of the previous meeting were read out and confirmed. Action taken report of 27<sup>th</sup> Oct was placed before the IQAC
- 2) Review of Multiskilling activity: The departments were asked to implement Multiskilling activities in the areas of Python programming, Ansys, PCB designing, Auditing of government water supply scheme, Inventor, CATIA training etc. by the Principal at the beginning of the academic year 2017-18. Theme of the academic year 2017-18 is "Multi skilling is the key to success". Professor Khedekar, who spear headed the efforts of college for multi skilling made a presentation about outcome so far. The summery of the statistics was also presented by him and it was discussed at length. It was felt that if the target is to be achieved, more efforts by the concerned programme is required and accordingly IQAC directed that administration should issue such relevant directives as may be deemed fit and corresponding financial help should be given by the Principal.

- 3) To review the progress of ERP implementation: Three faculty members from Computer Engineering department were assigned for close coordination and better requirement engineering with the ERP vendor.
- 4) To review the library opening time on Sunday to facilitate hostel students: Librarian was instructed to keep open the library on Sunday and staggering of library staff duty timings.
- 5) Review of Best practices:
  - a. Area adoption program (AAP): AAP is effectively used by all the staff. IQAC expressed its satisfaction about the statistics of AAP usage.
  - b. Weekly Planner: All the teachers are displaying their Weekly plans on notice board regularly as per the observation of IQAC.
- 6) Review of Innovative practices-
  - a. Mentorship programme: All the students are mentored by the respective faculty members regularly. However, it was strongly felt that mentorship programme can be run in better fashion if concerned mentors stay back in college campus after working hours. IQAC requested Principal to appeal to all the faculty members.
  - b. Guidance to academically strong and poor students: Each subject teacher has guided five academically strong and five academically poor students as per the data received from all HODs
  - c. Students' difficulty solving session during University Theory Examination: Students academic difficulties are solved by the respective subject teachers one day before the University Theory Examination in respective subject in the Library during evening. IQAC reviewed the system and also deliberated on the previous statistics. The existing statistics indicates correlation between the examination performance and the number of students availing the facility. It was, therefore, decided that the practice should be encouraged and IQAC made suggestions for college to make available transport facility for the faculty or to make available guest house stay facility.
- 7) IQAC recommended early implementation of all suggestions.

**Mr. M. A. Khandke**  
IQAC Coordinator

**Dr. P.S. Joshi**  
IQAC Chairman